

**AN ORDINANCE/RESOLUTION STATING THE DISTRICT'S RATES AND CHARGES FOR WASTEWATER SERVICE, STATING THE CHARGE SYSTEM THEREFORE, SETTING OUT THE SYSTEM FOR INTERRUPTION OF SERVICE AVAILABILITY IN THE CASE OF NON-PAYMENT, SETTING OUT THE CREDIT FOR GRINDER PUMP ELECTRICITY, AND OTHER USER CHARGES FOR THE GRAVOIS ARM SEWER DISTRICT OF MORGAN COUNTY, MISSOURI.**

**BE IT ORDAINED AND RESOLVED BY THE BOARD OF TRUSTEES, OF THE GRAVOIS ARM SEWER DISTRICT OF MORGAN COUNTY MISSOURI, THAT:**

Whereas, the Gravois Arm Sewer District has constructed and operates a wastewater treatment works, and;

Whereas, the District must pay all expenses associated with said treatment works and charge the users of service therefore;

Now, Therefore, be it resolved by the Board of Trustees of the Gravois Arm Sewer District of Morgan County Missouri, that the District's user charge system from and after billings following January 1, 2015, shall be as follows:

**ARTICLE I**

Charges for Operations and Maintenance  
and Debt Retirement;  
Statement of Charge System  
and Collection Practices and Procedures

**Section 1. Necessity.** It is determined and declared to continue to be necessary and conducive to the protection of the public health, safety, welfare, and convenience of the District to collect charges from all users who contribute wastewater to the District's treatment works. The proceeds of such charges so derived will be used for the purpose of operating, maintaining, and retiring the debt for such public wastewater treatment works.

**Section 2. Amendment of Charge System and Other Resolutions.** All components of the District's user service charge system are hereby restated and amended in one comprehensive Resolution for the convenience of the District officials and its customers. Prior Resolutions are hereby repealed.

**ARTICLE II**

Definitions

Unless the context specifically indicates otherwise, the meaning of terms used in this Resolution shall be as follows:

**Section 1: "BOD" (denoting Biochemical Oxygen Demand)** shall mean the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five (5) days at 20°C, expressed in milligrams per liter (mg/L).

**Section 2: "Normal Domestic Wastewater"** shall mean wastewater that has a BOD concentration of not more than 250 mg/L and a suspended solids concentration of not more than

300 mg/l.

**Section 3: “Operation and Maintenance”** shall mean all expenditures during the useful life of the treatment works for materials, labor, utilities, and other items which are necessary for managing and maintaining the sewage works to achieve the capacity and performance for which such works were designed and constructed.

**Section 4: “Replacement” or “Replacement and Extension”** shall mean expenditures for obtaining and installing equipment, accessories, materials or appurtenances, which are necessary during the useful life of the collection and treatment works to maintain and extend the capacity and performance for which they were designed and constructed.

**Section 5: “Residential Contributor” or “Residential Customer”** shall mean any contributor or customer to or of the District’s treatment works whose lot, parcel of real estate, or building is used for domestic dwelling purposes only.

**Section 6: “Shall”** is mandatory; **“May”** is permissive.

**Section 7: “SS”** (denoting **Suspended Solids**) shall mean the solids that either float on the surface of or are in suspension in water, sewage, or other liquids and which are removable by laboratory filtering.

**Section 8: “Treatment Works”** shall mean any devices and systems for the storage, treatment, recycling, and reclamation of municipal sewage, domestic sewage, or liquid industrial wastes. These include interceptor sewers, outfall sewers, sewage collection systems, individual systems, pumping, power, and other equipment and their appurtenances; extensions, improvements, remodeling, additions, and alterations thereof; elements essential to provide a reliable recycled supply such as standby treatment units and clear well facilities; and any works, including site acquisition of land that will be an integral part of the treatment process or is used for ultimate disposal of residues resulting from such treatment; or any other method or system for preventing, abating, reducing, storing, treating, separating, or disposing of municipal waste or industrial waste, including waste in combined storm water and sanitary sewer systems.

**Section 9: “Useful Life”** shall mean the estimated period during which the treatment works will be operated.

**Section 10: “User Charge”** shall mean the total wastewater service charge which is levied in a proportional and adequate manner to meet the costs of operation, maintenance, and replacement of the wastewater collection and treatment system and to pay the District’s indebtedness.

**Section 11: “Water Meter”** shall mean a water volume measuring and recording device, furnished and/or installed by the District, any other entity recognized by the District, or furnished and/or installed by a user and approved by the District.

**ARTICLE III**  
User Charge System  
Accounts to be Consistent with the District’s Bond Resolutions  
Fiscal Management

**Section 1: User Charge System – Appendix A:**

**a. Appendix A.** The User Charge System constitutes the entirety of this Resolution but is summarized in **Appendix A**. Appendix A will be interpreted at all times in a manner consistent with this Resolution.

**b. Classification of Type of Nonresidential Service.** The District Manager or officer designated by the Chairman will review the nonresidential User/Customer's activities or operations on the property with particular attention to the wastewater effluent discharge into the District's system activity on the property produces and will classify the User/Customer for purposes of rate applicability, i.e. User Type, with special attention to the burden imposed on the District for treatment of User/Customer's wastewater.

**c. Appeal of Classification.** Any User/Customer aggrieved by any past or future classification by the manager may appeal the "User" classification to the Board of Directors or a hearing officer appointed by the Board of Directors. Any appeal shall be made within six months of the initial classification. The Board of Directors may waive the six month limitation where the board deems it just to do so. The decision of the Board of Directors or hearing officer will constitute a final decision.

**c. Modification.** The user charge system is to be established and modified, from time to time to generate adequate annual revenues to pay the costs of annual operation and maintenance including replacement and cost associated with debt retirement of bonded capital associated with financing the collection and treatment system. The board of directors will strive at all times to see that the system is equitable and that the interests of the customers are properly and fairly served.

**Section 2: Accounts.** The District will maintain its bookkeeping accounts as required by the District's bond ordinances.

**Section 3: Inter-fund Transfers, Year-end Balances, Adjustments.** Fiscal year-end balances in the Accounts shall be carried over to the same accounts in each subsequent fiscal year, and shall be used for no other purposes than those designated for these accounts, except as herein and in the bond ordinances authorized. Monies which have been transferred from other sources to meet temporary shortages in the Operation, Maintenance, and Replacement Fund shall be returned to their respective accounts upon appropriate adjustment of the user charge rates for operation, maintenance, and replacement. The user charge rate(s) shall be adjusted such that the transferred monies will be returned to their respective accounts within the fiscal year following the fiscal year in which the monies were borrowed and to maintain balances demanded by the District's Bond Resolutions.

**ARTICLE IV**

**Customer Charge System Stated and Summarized In Appendix A  
Applications for Connections and User Agreements**

**Section 1: Charge.** All customers shall pay for wastewater service based on the adopted fee schedule of the District. The Summary or Schedule of Rates is attached hereto as **Appendix A** and incorporated herein by reference. Because the District must maintain for each connection, adequate facilities for both the transportation and treatment of wastewater, the District's charge

must also accrue to a customer for which service is made available, during both periods while the customer uses the same and also while the customer for customer's own reasons (vacation, vacancy, etc.) does not use the service. Where service is required by law and made available, the monthly charge continues to accrue unless the property becomes uninhabitable.

**Section 2: Rates – Relationship to Activity on the property.**

**a. Available criteria.** Rates cannot in this District be tied to actual water consumed and contributed to the collection system since the vast majority of the District's customers have unmetered private water supplies. The rates must therefore be tied to evidence permitting a rational basis for gauging the impact and burden on the sewerage system.

**b. Impact of Activity.** Monthly user charges for commercial customers (all customers that are not residential) shall be based on the activity of the commercial contributor as explained in 'Appendix A. The District will consider both the number of human beings attending the structures who will reasonably contribute waste to the sewerage system and the activity on the premises which may burden the wastewater system with chemicals, detergents, food remnants, decaying materials, and potential pollutants of any kind., Any customer contesting the estimates reflected in **Appendix A**, may appear before the board and seek redress.

**c Future Modification – tie to water use.** Monthly user charges for the District must be based on a flat scale for all residential customers at present. At such time as a public water system, i.e. a metered water system, is available system-wide that will provide monthly residential usage figures, adjustable to volume deposited in the sewerage system, the District will review its rates with a view of tying rates to actual water use to the end that residents conserving use can be more precisely billed.

**Section 3: Adequate Rates.** Rates must be maintained to meet debt retirement, operations and maintenance and required deposits to a sinking fund and a replacement and extension fund demanded by the District's Bond Resolutions.

**Section 4: Wastewater Flow Quality.** Rates for commercial customers must anticipate the character of the wastewater flow deposited in the District's system and those rates will be established in a manner consistent with the quality of the commercial or industrial wastewater flow, all as expressed in **Appendix A**.

**Section 5: Surcharges.** Customers which contribute wastewater, the strength of which is greater than normal domestic sewage, will be subject to surcharges in addition to the normal user charge as may be established in **Appendix A** per pound of BOD (Biochemical Oxygen Demand) or SS (suspended solids) content over normal domestic sewage all as recommended by the District's engineers. . Any customer contesting the estimates reflected in **Appendix A**, may appear before the board and seek redress.

**Section 6: Pollutants.** Any user which discharges any toxic pollutants which cause an increase in the cost of managing the effluent or the sludge from the District's treatment works, or any user which discharges any substance which singly or by interaction with other substances causes identifiable increases in the cost of operation, maintenance, or replacement of the treatment works, shall pay for such increased costs. The charge to each such user shall be as determined by the responsible plant operating personnel and approved by the Chairman and Board of Directors, and

will be expressed in **Appendix A**.

**Section 7: Customer Location – Transported Wastewater.** The user charge rates established in this article apply to all users of the District’s treatment works, regardless of the user’s location or the source of the Wastewater.

**Section 8: Forms.** Suggested Forms for Applications for Connection including Customer agreements should the Board decide to use them, are attached hereto as Appendix B and Appendix C but are not mandatory.

## **ARTICLE V**

### **Billing, Late Payment, Delinquencies, Courtesy Notice**

- a. **Charges.** All connections shall be billed monthly.
- b. **Time of Billing.** Billings for each month shall normally be made during the first five working day of the month following the month during which service was provided. For example, a billing for January will normally be billed during the first 5 working days of February, normally.
- c. **Obligation to Pay Sewer Charge – Not Dependent On Receipt Of A Billing.** It is the obligation of the customer to timely pay Sewer charges. The obligation to pay the charges and the right of the District to interrupt service is not dependent upon receipt of the bill, or notice of threatened interruption of service. If for any reason a customer believes they have not received a billing for the prior month’s sewer service, it is the obligation of the customer to contact the District to determine the amount of the charge and to pay the same timely.
- d. **Payments - When Due.** Payments are due on the fifteenth day of the month following the month in which service is provided. For example the payment for service in January billed within the first five days of February is due on the fifteenth day of February.
- e. **Delinquent 15 Days After End Of Month For Which Billed.** A sewer charge is delinquent if not paid within fifteen (15) days after the end of the month during which service was provided. For example, a billing for January service is delinquent if not paid by February 15.
- f. **Late Payment Charges – Hearing.** A late payment penalty of 10 percent of the user charge will be added to each delinquent charge on the date the charge becomes delinquent. When any bill is thirty days in default, rendition of water and/or sewer service to such premises may be interrupted until such bill is paid following due notice and opportunity for hearing in general accordance with Missouri Statutes. The late charge will be added only to the current monthly delinquent bill. Provisions as to hearing as to whether a delinquency charge was proper or whether a bill was in fact paid are stated in Article V, Section j.
- g. **Courtesy Notices To Customer – Courtesy Notices Are Not A Condition Of Interruption Or Termination Of Service.** The following notices are encouraged as a courtesy but are not required as a precondition before interruption or termination of service. Failure to provide any such notice or to give such notice timely shall not affect the obligation of the District to interrupt service for non-payment.

(1) **Notice of Delinquency and Potential Interruption.** A Notice of Delinquency and Potential Interruption will be mailed to the customer after a charge becomes delinquent. This notice will caution the customer that service may be interrupted for non-payment.

(2) **Telephone Notice of Delinquency and Potential Interruption.** The District will endeavor to reach the customer by telephone after a charge becomes delinquent to caution the customer that service may be interrupted for non-payment.

(3) **Door Tag Notice of Delinquency and Potential Termination.** At least forty-eight (48) hours prior to termination of service, the District will endeavor to hang a Door Tag notice on the residence of the delinquent customer cautioning the customer that service may be terminated for non-payment. The District will endeavor to prepare a photograph of the door tag when affixed to the door.

h. **Interruption of Service After 30 Days Delinquency.** When any charge is unpaid thirty days after it was due, sewer service to the premises shall be interrupted until such charge, any late charges and applicable termination of service fees are paid. For example, if the bill for January service is not paid within 30 days of February 1, the service is to be interrupted. Courtesy notices are encouraged but are not required conditions prior to interruption or termination of service.

i. **Interruption Of Service Will Be Made Unless Hearing Is Requested On Issue Whether Disputed Charge Was In Fact Paid.** If at the hearing it is determined that the charge has been paid, the District will not interrupt service. If at the hearing it is determined that the customer has failed to establish the charge is in fact paid, interruption of service shall be completed.

j. **Hearing - Whether Charge Has Been Paid.** Any customer who maintains the billing has in fact been paid or that it should not have been subjected to a late charge, will be provided a prompt hearing before the Chairman of the Board of Trustees, or his or her nominee. The sole issue at such hearing shall be whether the customer can establish by credible evidence that the bill was in fact paid and is not delinquent or whether the delinquent charge was or was not properly imposed.

## ARTICLE VI

### Security Deposits; Owners of Rental Properties and Delinquent Customers

a. **Rental Properties – Obligations of Owners.** To the extent permitted by Missouri law, Owners of rental property will be held responsible for unpaid sewer service availability fees for tenants who do not pay their bills. The District reserves the right to refuse service to any owner or tenant who has an unpaid sewer fee for which said owner or tenant is liable to the District under Missouri law.

b. **Security Deposit for Residential and Commercial Customers.** The District has the right to impose a reasonable security deposit on all customers. Security deposits will be required on new customers equal to two months anticipated billing, however the deposit may be waived by the District manager where a prolonged history of credit worthiness is evident. Security deposits for customers for whom service is restored after interruption of service for nonpayment of billing will be set forth in Appendix A, i.e. “post disconnect security or service deposit”.

c. **Hearing.** If the customer objects and desires to establish a history of employment and good credit, a hearing before the chairman or his designee will be provided. The hearing will be promptly provided and a security charge will not be imposed in cases in which applicant establishes a history of independently verified employment and good credit for utility charges without late or non-payment of installments for a period of at least two years. The only issue in such a hearing is whether applicant has established independent verification of employment and good credit for utility charges without late or non-payment for a period of two years.

d. **Reconnection Security Deposit.** Following interruption of service for late or non-payment of a service charge, a post disconnect security or service deposit is required and will be stated in Appendix A. In the case of a rental, the deposit may be made by the renter or the owner, if the owner desires to do so.

e. **Waiver – Guarantee.** A security deposit may be waived where the customer provides a suitable guarantee of the final billing.

## ARTICLE VII

### Annual Review of Charges Information to Customers Annually

**Section 1: Annual Review And Revisions Of Rates.** The District shall review the service charge system annually and revise the charge system as necessary to ensure that the system fairly generates adequate revenues to pay the costs of operation, maintenance, replacement, extension, and payment of indebtedness. Charges must be equitably proportioned among user classes.

**Section 2: Annual Notification of Users.** The District will notify each user at least annually, in conjunction with a regular bill, of the rate being charged for operation and maintenance including replacement of the treatment works.

## ARTICLE VIII

### Credit for Electricity on Grinder Pump

**Section 1:** In order to avoid disparate treatment of customers providing electric power for a grinder pump, the following general regulation is adopted and will become a portion of the operating rules and regulations of the District.

a. The District will provide a monthly credit to each customer bearing expense for electricity for a grinder pump.

b. The credit will be not less than the sum recommended by the District's engineers calculated as not less than the actual average cost of the kilowatts needed to operate a grinder pump on a customer's property, consistent with pump manufacturers' estimates and historical data available all as finally approved by the governing body.

c. The cost to be reimbursed per kilowatt will be calculated at the rate charged for additional kilowatts used by a grinder pump in excess of the other kilowatt use occurring at an average installation. It will not include the entry or base charge which is incurred monthly by an electric customer regardless of the use of a grinder pump.

- d. A customer may request that the hour meter on the pump be read after 12 full months of operation and that the kilowatts used and the credit be recalculated for the customer.
- e. If the actual use exceeds the credit, an adjustment will be made retroactively for the preceding 12 month period.
- f. A subsequent request may be made after an additional 12 months of use.
- g. The board will adjust by amendment of this resolution the credit from time to time as may be reasonable and the District staff will monitor use on representative installations to provide reasonably for accurate updates and modifications of the policy.
- h. The monthly reimbursement rate applicable to billings to customers with grinder pumps is set forth in Appendix A.

**ARTICLE IX**

**Effective Date.** This Resolution shall be in full force and effect for all billings issued after January 1, 2011, and otherwise shall be effective from an after its passage and approval.

**Severability.** If any clause or provision of this Resolution shall be held invalid, its invalidity shall not affect any other provisions of this Resolution that can be given effect without the invalid provision, and for this purpose the provisions of this Resolution are hereby declared to be severable.

**PASSED, APPROVED, and ADOPTED** this 21<sup>st</sup> day of February 2019, by the Board of Trustees of the Gravois Arm Sewer District of Morgan County, Missouri.

**GRAVOIS ARM SEWER DISTRICT OF  
MORGAN COUNTY, MISSOURI**

(SEAL)

By: James P. Bresnahan  
Jim Bresnahan, Chairman

ATTEST:

Jaime Stoller  
Jaime Stoller, District Secretary



**CERTIFICATION**

I, the undersigned Secretary of the Board of Trustees of the Gravois Arm Sewer District of Morgan County, Missouri, hereby certify that the above and foregoing ordinance and resolution is a true and correct copy of the resolution adopted by said District's Board of Trustees as the same appears of record in my office and that the same has not been amended or repealed as of the 21<sup>st</sup> day of February 2019.

(SEAL)

  
Jaime Stoller, District Secretary

**APPENDIX A**

**MONTHLY RATE STRUCTURE FOR ALL BILLINGS ISSUED  
AFTER February 1, 2019  
Gravois Arm Sewer District of Morgan County, Missouri**

<u>User Type</u>	<u>Minimum Bill</u>	<u>Unit</u>	<u>\$ per Unit</u>
Dwelling Unit	63.00	n/a	n/a
Condo/HOA rate (one combined monthly billing for all units in the complex)	n/a	Each Unit	57.85
Motel/Hotel/Resort	68.64	Unit	11.24
Boarding/Rooming House	68.64	Unit	28.07
Campground/RV Park	68.64	Space	2.49
Manufacturing	68.64	Employee	1.24
Food/Beverage Services	68.64	Seat	1.24
Nursing Home	68.64	Bed	6.24
School	68.64	Student	1.24
Church/Non-Profit	63.00	Each	n/a
Laundromat	68.64	Machine	5.00
Car Wash	68.64	Bay	112.34
Gas Station	68.64	Pump Island	62.41
Marina	68.64	Slip	2.49
Retail	68.64	1,000 sq ft	16.92
Office	68.64	Employee	1.24

**Special Provisions:**

- Customer's bill shall be the "Minimum Bill" plus the number of "Units" times the "\$ per Unit".
- For a customer with multiple "User Types", only one "Minimum Bill" (the highest priced "User Type" existing in the facility) shall be paid plus the sum of the "Units" times the "\$ per Unit" for each "User Type" existing in the facility. Service charges are to be calculated on a basis of the burdens imposed on the District's collection and treatment facility. Where combinations of activities create waste, the charge will include each activity. See the example attached to this appendix.
- Customers that accept boat sewage from boats that are not long-term residents of the customer shall be subject to additional charges of \$25.00 per month.
- Any facility that accepts RV sewage from RVs that are not residents of the facility for at least one night shall be subject to additional charges of \$25.00 per month.
- Retail businesses with commercial kitchens add \$62.41 for grease trap maintenance, unless a district approved grease trap is installed and maintained by the customer.
- Charges for "BOD" or "SS" content greater than "normal domestic sewage" will be billed at 93¢ per pound as determined by the District's engineer.
- In addition to the charges listed above, manufacturing facilities may be subject to charges determined on a case by case basis for each facility as covered in Article IV, Section 5 and

Section 6 of this Ordinance. If it is determined that a manufacturing facility is producing effluent that can not be treated by the District's facilities, the manufacturing facility shall treat the effluent to bring it into compliance with the District's requirements before the effluent can be discharged to the District's infrastructure.

- Security Deposit for new customer – two months bill.
- Reconnection Fee after interruption of service for failure to timely pay is \$100.
- Post-disconnect Service Deposit after any reconnection is the larger of two months bill or \$100 for a residence and \$200 for all other connections. This fee is held to be applied to any later delinquency.
- Credit to the provider of Electricity on Grinder Pumps - \$.75 per month per number of *additional* customers connected to grinder pump.
- Uniform contribution by all customers for plant/mains construction \$1,000 due at time of connection.
- Uniform line tap charge \$400 due at time of connection. Inspection fee is included in tap charge.
- A finance charge of 9% APR or ¾% per month will be assessed on all outstanding delinquent balances. Payments received after the 21<sup>st</sup> are considered late.

Example Matrix for Customers with Multiple User Types

Service Type	Base
Residential	
Dwelling	63.00
Condo	57.85

Commercial	Base*	Per Employee	Per Seat	Per Room	Per Slip	Per Site	Per 1000 sqft	Per Student	Per Island	Grease Trap
	68.64	1.24	1.24	11.24	2.49	2.49	16.9 2	1.24	62.41	62.41
Food Service	X	X	X							X
Beverage Service (No Food)	X	X	X							
Hotel/Motel/Resort	X	X		X						
RV Park/Campground	X	X				X				
Marina	X	X			X					
Office/Retail	X	X	X				X			
School	X	X						X		
Manufacturing (No Mfg. Waste)	X	X								

<b>Gas Station/Convenience Store</b>	X	X					X		X	
<b>Church/Non Profit</b>	X	X								

Rate Resolution & User Charge Resolution  
 Approved \_\_\_\_\_

Page 10 of 14

**APPENDIX B – APPLICATION FOR CONNECTION**

**GRAVOIS ARM SEWER DISTRICT OF MORGAN COUNTY, MISSOURI**  
28982 Harbour Road  
GRAVOIS MILLS, MO 65037  
TEL: 573-372-0042 FAX: 573-372-1242

NAME: \_\_\_\_\_ NO. IN HOUSEHOLD: \_\_\_\_\_

Drivers License Number \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ TEL: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ S.S.N. \_\_\_\_\_

PHYSICAL ADDRESS OF PROPERTY: \_\_\_\_\_

TYPE OF USAGE: \_\_\_\_\_ RESIDENTIAL \_\_\_\_\_ COMMERCIAL \_\_\_\_\_ INDUSTRIAL

PREVIOUS CUSTOMER: YES: \_\_\_\_\_ NO \_\_\_\_\_ DO YOU RENT \_\_\_\_\_ OWN \_\_\_\_\_

PLACE OF EMPLOYMENT: \_\_\_\_\_ TEL: \_\_\_\_\_

IF RENTING: NAME OF LANDLORD(S): \_\_\_\_\_  
ADDRESS OF LANDLORD(S): \_\_\_\_\_  
PHONE NO. OF LANDLORD(S): \_\_\_\_\_

IF THIS IS FOR COMMERCIAL OR INDUSTRIAL USE, PLEASE EXPLAIN TYPE OF ACTIVITY ANTICIPATED ON THE PROPERTY: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DO YOU UNDERSTAND THE DISTRICT'S CHARGES ARE SEWER AVAILABILITY CHARGES AND THAT THE CHARGE CONTINUES IF YOU DO NOT ACTUALLY USE THE SEWER FOR A PERIOD OF TIME WHILE ABSENT OR CLOSED?**  
\_\_\_\_ YES \_\_\_\_\_ NO

DATE: \_\_\_\_\_

SIGNATURE OF ALL OCCUPANTS: \_\_\_\_\_  
\_\_\_\_\_

**DISTRICT USE:**

**ACCOUNT NO.:** \_\_\_\_\_ **RATE CODE:** \_\_\_\_\_

**SECURITY DEPOSIT:** \_\_\_\_\_

**TOTAL DEPOSIT AMT:** \_\_\_\_\_

**CASH** \_\_\_ **CHECK** \_\_\_ **CHECK NO.** \_\_\_\_\_

**EXISTING SEWER CONNECTION** \_\_\_ **OR NEW SEWER CONNECTION** \_\_\_\_\_

**EASEMENT ON FILE: YES** \_\_\_ **NO** \_\_\_\_\_

**FOR PREVIOUS CUSTOMERS:**

**ANY OUTSTANDING CHARGES: No** \_\_\_\_\_ **Yes** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**GRAVITY CONNECTION** \_\_\_\_\_ **PRESSURE CONNECTION** \_\_\_\_\_

**UNIFORM CUSTOMER CONTRIBUTION TO CONSTRUCTION \$** \_\_\_\_\_

**ESTIMATED COST OF COLLAR AND TAP MATERIALS \$** \_\_\_\_\_

**INSPECTION FEE FOR INSPECTION OF SERVICE LINE AND GRINDER \$** \_\_\_\_\_

**WILL DISTRICT ASSUME MAINTENANCE OF THE SERVICE LINE? \_\_\_ NO \_\_\_ YES**

**IF SERVICE LINE CERTIFIED BY ENGINEER:**

**PUMP HP:** \_\_\_\_\_ **2** \_\_\_\_\_ **2HH** \_\_\_\_\_ **5**

**DIAMETER:** \_\_\_\_\_ **1½** \_\_\_\_\_ **2** \_\_\_\_\_ **3**

**PUMP MANUFACTURER** \_\_\_\_\_

**CHARGE BY ENGINEER FOR CONNECTION REVIEW:** \_\_\_\_\_

**DATE OF INSTALLATION:** \_\_\_\_\_

**AVAILABILITY START UP:** \_\_\_\_\_

**DATE WARRANTY PERIOD STARTS ON**  
**DISTRICT INSTALLED STRUCTURES:** \_\_\_\_\_